

MINUTES

ADVISORY FORUM MEETING, CHF CANADA-MANITOBA OFFICE

SATURDAY, OCTOBER 15, 2005 12:30 P.M.

VICTORIA INN HOTEL, 1808 WELLINGTON AVENUE, WINNIPEG, MANITOBA

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**CHAIR:**

Stephen Troubridge, Delegate, Westboine Park

**RECORDING SECRETARY:**

Jocelyn Peifer Ross, Director, Manitoba Operations

**PRESENT:**

Jessica Almero, Delegate, Seven Oaks Village  
Heather Campbell, Delegate, Seven Oaks Village  
Andre Drummond, Delegate, Carpathia  
Anita Durand, Delegate, Willow Park East  
Linda Ferguson, Delegate, Village Canadien  
Lorne Ferley, Delegate, Interlake  
Norm Martel, Guest, Willow Park East  
Annette McLeod, Delegate, Village Canadien  
Eddie Munroe, Delegate, Payuk Inter-tribal  
Chantell Quill, Delegate, Payuk Inter-tribal  
Paulette Wachniak, Delegate, Carpathia  
Mel Willis, Manitoba Regional Director, CHF Canada  
Saul Witman, Delegate, Willow Park East

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**1.0 CALL TO ORDER**

Chair Stephen Troubridge called the meeting to order at 12:38 p.m. and welcomed everyone to the meeting. There was quorum to open the meeting and conduct business.

**2.0 MINUTES OF MAY 17, 2005 ADVISORY FORUM MEETING**

Stephen Troubridge noted that the minutes were included in the meeting package.

**MOTION:** *“Minutes of the May 17, 2005 Advisory Forum meeting be approved as circulated.”*

*Moved Anita Durand. Seconded Andre Drummond. Carried.*

### **3.0 BUSINESS ARISING FROM MINUTES OF THE LAST MEETING**

There was no business arising from the minutes of the last meeting.

### **4.0 CHF CANADA MANITOBA OFFICE OPERATIONS UPDATE & FINANCIAL REPORT**

Jocelyn Peifer Ross highlighted her activities from May to October and the financial report for the CHF Canada Manitoba Office operations in a written report included in the meeting package.

**MOTION:** *“Approve the CHF Canada Manitoba Office Operations Update and Financial Report as presented and circulated.”*

*Moved Saul Witman. Seconded Andre Drummond. Carried.*

### **5.0 CHF CANADA BOARD REPORT**

Mel Willis gave a brief update on the activities of CHF Canada. Stephen Troubridge noted that the 2007 CHF Canada annual general meeting and conference is in Winnipeg. He encouraged members to volunteer to help plan any local activities and events that will happen during the AGM and conference. He suggested that anyone who is interested in volunteering should pass their name and contact information (address, phone, email) on to Jocelyn for follow-up with the national office.

### **6.0 2006 CHF CANADA MANITOBA OFFICE OPERATING BUDGET & 2006 MANITOBA OFFICE DUES LEVY**

Stephen Troubridge and Jocelyn Peifer Ross highlighted the proposed 2006 Manitoba Office budget. Jocelyn noted that there were changes to the salary and benefits amount, language training and staff development amounts in the original budget. The correct amounts are: \$34,800 for salary and benefits, and language training and staff development are zero.

**MOTION:** *“Approve the revised budget for the CHF Canada Manitoba Office for the fiscal year beginning January 1, 2006 and ending December 31, 2006.*

*Moved Anita Durand. Seconded Saul Witman. Carried.*

Stephen Troubridge then presented the resolution for the proposed 2006 Manitoba dues levy and 2006 operating budget.

**MOTION:** *“WE RESOLVE THAT the budget for the CHF Canada Manitoba Office for the fiscal year beginning January 1, 2006 and ending December 31, 2006 be adopted as revised and presented and that the following schedule of the member dues levy for 2006 be adopted.*

*Moved Andre Drummond. Seconded Anita Durand. Carried.*

**SCHEDULE OF 2006 MEMBER DUES LEVY  
CHF CANADA MANITOBA OFFICE**

Housing Co-ops	\$2.55 per unit per month
Student Housing Co-ops	\$5.20 per room per year

**7.0 FORUM EXECUTIVE ELECTIONS**

Stephen Troubridge handed the chair over to Mel Willis for this part of the agenda. Mel noted that there is currently one two-year term position open on the Advisory Forum Executive. He then called for nominations from the floor.

**MOTION:** *“Nominate Eddy Munroe.”*  
*Moved Chantell Quill.*

Mel called three times for any further nominations from the floor, but there were none.

**MOTION:** *“Nominations cease.”*  
*Moved Lorne Ferley. Seconded Andre Drummond. Carried.*

Eddy was elected to the executive committee for a two-year term. Mel thanked Eddy for letting his name stand for election to the Forum executive committee.

**8.0 OTHER BUSINESS**

There was no further business at this time.

**9.0 ADJOURNMENT**

Stephen thanked all for attending the meeting and noted that he hoped those attending the Education Conference were finding the workshops useful and interesting. The meeting was adjourned at 1:30 p.m.