

MINUTES  
ADVISORY FORUM MEETING, CHF MANITOBA  
TUESDAY, NOVEMBER 9, 2004 9:00 P.M.  
WILLOW PARK EAST HOUSING CO-OP, 101 – 61 TYNDALL AVENUE, WINNIPEG,  
MANITOBA

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**CHAIR:**

Stephen Troubridge, Delegate, Westboine Park

**RECORDING SECRETARY:**

Jocelyn Peifer Ross, Director, Manitoba Operations

**PRESENT:**

Rudy Comeault, Delegate, Maurepas Village  
Tom Searles, Delegate, Carpathia  
Andre Drummond, Delegate, Carpathia  
Shelly Hartle, Delegate, Westboine Park  
Joan Skeene, Delegate, Shalom Gardens  
Anita Durand, Delegate, Willow Park East  
Elizabeth Campbell, Delegate, Willow Park East  
Mel Willis, Manitoba Regional Director, CHF Canada  
Doreen Blanchette, Guest, Willow Park East  
Saul Witman, Guest, Willow Park East  
Norm Martel, Guest, Willow Park East  
Mel Graham, Guest, Westboine Park

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**1.0 CALL TO ORDER**

Chair Stephen Troubridge called the meeting to order at 9:05 p.m. and welcomed everyone to the meeting. There was quorum to open the meeting and conduct business.

**2.0 MINUTES OF OCTOBER 18, 2003 ADVISORY FORUM MEETING**

Stephen Troubridge noted that the minutes were included in the meeting package.

**MOTION:** *“Minutes of the October 18, 2003 Advisory Forum meeting be approved as circulated.”*

*Moved Rudy Comeault. Seconded Anita Durand. Carried.*

### **3.0 BUSINESS ARISING FROM MINUTES OF THE LAST MEETING**

Stephen Troubridge and Jocelyn Peifer Ross highlighted the business arising section included in the meeting package.

### **4.0 CHF CANADA MANITOBA OPERATIONS UPDATE & FINANCIAL REPORT**

Jocelyn Peifer Ross highlighted her activities from January to November and the financial report for the CHF Canada Manitoba Office operations in a written report included in the meeting package.

**MOTION:** *“Approve the CHF Canada Manitoba Operations Update and Financial Report as presented and circulated.”*

*Moved Anita Durand. Seconded Andre Drummond. Carried.*

### **5.0 CHF CANADA BOARD REPORT**

Mel Willis gave a brief update on the activities of CHF Canada.

### **6.0 2005 MANITOBA OFFICE OPERATING BUDGET & 2005 MANITOBA OFFICE DUES LEVY**

Jocelyn Peifer Ross highlighted the proposed 2005 Manitoba Office Budget and proposed 2005 dues levy.

Stephen Troubridge presented the resolution for the proposed 2005 Manitoba dues levy.

**MOTION:** *“WE RESOLVE THAT the budget for the CHF Canada Manitoba Office for the fiscal year beginning January 1, 2005 and ending December 31, 2005 be adopted as presented and that the following schedule of the member dues levy for 2005 be adopted.*

*Moved Andre Drummond. Seconded Shelly Hartle. Carried.*

#### **SCHEDULE OF 2005 MEMBER DUES LEVY CHF CANADA MANITOBA OFFICE**

Housing Co-ops	\$2.50 per unit per month
Student Housing Co-ops	\$5.05 per room per year

## **7.0 FORUM EXECUTIVE ELECTIONS**

Stephen Troubridge introduced himself and Joan Skeene as the two current members of the executive. He noted that the executive was being expanded from three delegates to five delegates. Joan Skeene's term will be up in 2006, so at this time there are four vacancies on the executive.

Stephen then handed the role of Chair over to Mel Willis to conduct the elections. Mel called for nominations from the floor.

**MOTION:**     *“Nominate Stephen Troubridge.”*  
                  *Moved Shelly Hartle.*

**MOTION:**     *“Nominate Andre Drummond.”*  
                  *Moved Tom Searles.*

**MOTION:**     *“Nominate Anita Durand.”*  
                  *Moved Elizabeth Campbell.*

**MOTION:**     *“Nominate Shelly Hartle.”*  
                  *Moved Stephen Troubridge.*

Mel then called three times for further nominations from the floor, but there were none. He then asked each nominee if they would let their name stand for election and all agreed. All nominees were elected to the executive committee, each for a two-year term.

## **8.0 OTHER BUSINESS**

There was no further business at this time.

## **9.0 ADJOURNMENT**

Stephen thanked all for attending the meeting and thanked those who put their name forward for an executive position. The meeting was adjourned at 9:45 p.m.